

7.5.1 - Facility Legal Requirements

Standard: There shall be a regular review of legal requirements related to facilities, such as licenses, sanitary regulations, fire laws, and safety measures, and inspections of adherence thereto. Special attention should be given aquatic facilities, child care facilities, concessions, kitchens, and zoos.

Suggested Evidence of Compliance: Provide a matrix showing a representative sample of facilities and the types of regulatory permits, licenses or inspections that are required including copy of last review or update.

Informational reference in the *Management of Park and Recreation Agencies*, (2010), 3rd Ed., Chapter 11 - Physical Resource Planning, pp. 208-210, 214-216, 225-227, 231; Chapter 12 - Physical Resource Management, pp. 251, 259, 263; Chapter 13 - Management Operations, pp. 267, 269, 286, 291.

Agency Evidence of Compliance:

In order to ensure the safety of Park District facilities, the following regular licenses, permits, and inspections are required. This matrix was last updated when it was added to the Procedures for Facility Licenses, Permits, and Inspections¹ on September 1, 2014.

License/Permit/Inspection	Facilities
Oak Park Health Department	Pools: Rehm Pool, Ridgeland Common Recreation Complex
Oak Park Health Department	Concessions: Rehm Pool, Ridgeland Common Recreation Complex
Illinois Department of Child and Family Services (DCSF)	Preschool Facilities: Andersen Center, Barrie Center, Carroll Center, Field Center
Liquor Licenses	Special Rental Facilities: Cheney Mansion, Pleasant Home
State Fire Marshal Inspections	Andersen Center, Barrie Center, Carroll Center, Field Center, Fox Center, Longfellow Center
Backflow Preventer Inspection	Conservatory
Boiler Inspections	Barrie Center, Cheney Mansion, Conservatory, Field Center, Fox Center, Longfellow Center, Pleasant Home, Rehm Pool, Ridgeland Common Recreation Complex, Stevenson Center
Electrical Inspections	Andersen Center, Barrie Center, Carroll Center, Field Center, Fox Center, Longfellow Center

License/Permit/Inspection	Facilities
Elevator Inspections	Administration Building, Fox Center, Gymnastics & Recreation Center, Longfellow Center, Pleasant Home
Fire Alarm Inspections	All Facilities
Fire Extinguisher Inspections	All Facilities
Oak Park Fire Department Inspections	All Facilities
Park District Monthly Facility Inspection	All Facilities
Park District AED Inspections	All Facilities

Documentation:

1. [07.05.01_Procedures-for-Facility-Licenses-Permits-and-Inspections.pdf](#)

Agency Self Assessment: MET