

## 2.4 - Park and Recreation System Master Plan ★

**Standard:** The agency shall have a comprehensive park and recreation system plan that provides recommendations for provision of facilities, programs and services; parkland acquisition and development; maintenance and operations; and administration and management. The plan shall be officially adopted by the policy-making body, updated periodically and linked with a capital improvement budget and a phased development program. The system master plan shall implement policies adopted in the comprehensive plan for the jurisdiction. Interested and affected agencies, organizations, and groups shall be engaged in the planning process.

**Suggested Evidence of Compliance:** Provide the current plan with documentation of official approval; describe update process; and describe a phased implementation program with linkage to the agency's capital improvement budget. The system master plan shall include:

- a. Agency mission (1.4);
- b. Agency objectives (1.4.1);
- c. Recreation and leisure trends analysis (10.5.1);
- d. Needs assessment (10.4);
- e. Community inventory (10.5.2); and
- f. Level of service standards (10.3.1).

Informational reference in the *Management of Park and Recreation Agencies*, (2010), 3rd Ed., Chapter 7 – Planning for Strategic Management, p. 120.

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### Agency Evidence of Compliance:

The Park District completed its Comprehensive Master Plan<sup>1-7</sup> with adoption by the Board of Commissioners on December 18, 2014. A consulting firm, The Lakota Group, was hired to lead the Park District through the development of the current comprehensive master plan. A website was created for the project which included important updates, links to online surveys, community open house announcements and important planning documents. The consultants, with assistance from staff, collected and analyzed data concerning the Park District's parks, open spaces, and facilities. Additionally, the Park District's parks and facilities were assessed in the context of the Village of Oak Park, the region, and against recreational trends. Many focus groups, individual interviews, and a community-wide needs assessment was completed to gather community input.

All of this information was used to create a strategy and set of priorities for the Park District of Oak Park, including plans for recreation programming and improved parks and facilities. These strategies were incorporated into specific recommendations and objectives were placed into a 10-Year Action Plan which serves as the core of the final Comprehensive Master Plan Report. Staff have begun incorporating the recommendations and objectives from the plan into the Park District's Capital Improvement Plan<sup>8</sup>, which drives the capital improvement budget each year.

### Documentation:

1. [02.04.00\\_2015-2024-Comprehensive-Master-Plan.pdf](#)
2. [02.04.00a\\_Agency-Mission-in-2015-2024-Comprehensive-Master-Plan.pdf](#)
3. [02.04.00b\\_Agency-Objectives-in-2015-2024-Comprehensive-Master-Plan.pdf](#)
4. [02.04.00c\\_Trends-Analysis-in-2015-2024-Comprehensive-Master-Plan.pdf](#)
5. [02.04.00d\\_Needs-Assessment-in-2015-2024-Comprehensive-Master-Plan.pdf](#)

- 6. [02.04.00e\\_Community-Inventory-in-2015-2024-Comprehensive-Master-Plan.pdf](#)
- 7. [02.04.00f\\_Level-of-Service-in-2015-2024-Comprehensive-Master-Plan.pdf](#)
- 8. [02.04.00\\_2015-2019-Capital-Improvement-Plan.pdf](#) (*incorporation of CMP Recommendations below*)

Agency Self Assessment: MET

Comprehensive Master Plan Recommendation	Inclusion in current Capital Improvement Plan
<p>Pursue Park/Recreation Space Acquisition &amp; Development</p>	<p>The Capital Improvement Plan has money planned for property acquisition slated for the following years:</p> <ul style="list-style-type: none"> <li>● 2016 - \$400,000</li> <li>● 2017 - \$200,000</li> <li>● 2018 - \$200,000</li> <li>● 2019 - \$200,000</li> <li>● 2020- \$200,000</li> <li>● 2021- \$200,000</li> </ul>
	<p>The Capital Improvement Plan has money planned for additional and/or improved walking and biking paths at the following locations:</p> <ul style="list-style-type: none"> <li>● Carroll Park- 2015</li> <li>● Maple Park - 2015</li> <li>● Euclid Square Park - 2017</li> <li>● Field Park - 2019</li> </ul>
<p>Update and Implement Master Plans and ADA Transition Plan</p>	<p>The Capital Improvement Plan has the following total park and master plan improvements (including ADA improvements) slated for the following years:</p> <ul style="list-style-type: none"> <li>● 2015 - \$3,575,000</li> <li>● 2016 - \$2,829,000</li> <li>● 2017 - \$2,220,000</li> <li>● 2018 - \$1,565,000</li> <li>● 2019 - \$1,335,000</li> <li>● 2020- \$1,500,000</li> <li>● 2021- \$2,100,000</li> </ul> <p>Additionally, \$50,000/year is also budgeted for additional ADA improvements not</p>

<b>Comprehensive Master Plan Recommendation</b>	included in master plans as well as master plan updates. <b>Inclusion in current Capital Improvement Plan</b>
Align Park Master Plans with District Level of Service	The Capital Improvement Plan has planned funds to remove a tennis court at Rehm Park in 2019 based on Level of Service.
Manage District Historic Resources	The Capital Improvement Plan has \$800,000 planned in 2018 to improve the roof at Pleasant Home. In 2015 and 2017, a total of \$515,000 of improvements were done to the Oak Park Conservatory.
Improve Environmental Education Programming	The Capital Improvement Plan guided construction of a new environmental center in Austin Gardens in 2015 which will serve as a natural location for increased environmental education programming.
Update the Capital Improvement Plan Annually	The current version of the Capital Improvement Plan was approved in July 2014.

## Recently Reviewed Facility and Park Master Plans

Park/Facility	Original Master Plan	Community Meetings	New Master Plan Review
Rehm Park	<a href="#">Master Plan (2008)</a>	Community Meeting September 21, 2016  <a href="#">View Meeting Presentation</a>  <a href="#">View Meeting Minutes</a>	<a href="#">Final Plan approved 11.17.16</a>
Cheney Mansion	<a href="#">Master Plan (2009)</a>	Community Meeting - June 14, 2016  <a href="#">View Meeting Presentation</a>  <a href="#">View Park Board Presentation 9.2.2016</a>	<a href="#">Final Plan approved 9.15.2016</a>
Austin Gardens	<a href="#">Master Plan (2005)</a>	January 5, 2016 - 7pm  <a href="#">View Meeting Presentation</a>  <a href="#">Questionnaire Results</a>  <a href="#">Presentation to Park Board, March 3, 2016</a>	<a href="#">Final Plans Completed in 2016</a>
		October 27, 2015	

Andersen Park/Facility Park	Original Master Plan <a href="#">Master Plan (2005)</a>	<a href="#">View meeting presentation</a> <b>Community Meetings</b>	<b>New Master Plan Review</b>
		<a href="#">View Draft Master Plan Recommendation</a>	Completed December 2015
Barrie Park	Park renovated during remediation in 2005	<p>Focus Groups Minutes</p> <ul style="list-style-type: none"> <li>• <a href="#">Staff Focus Group</a></li> <li>• <a href="#">Land, Safety, Security and Access</a></li> <li>• <a href="#">Creative Play &amp; Passive Space</a></li> <li>• <a href="#">Sports Areas</a></li> </ul> <p>1st Community Meeting (<a href="#">meeting minutes</a>) Wednesday, February 18, 2015 - 7pm (<a href="#">view the presentation</a>) <a href="#">View the 1st Barrie Park Site Plan survey results here</a></p> <p>2nd Community Meeting (<a href="#">meeting minutes</a>) Wednesday, March 11, 2015 - 7pm (<a href="#">view the presentation</a>) <a href="#">View the 2nd Barrie Park site plan survey results</a></p> <p>3rd Community Meeting (<a href="#">meeting minutes</a>) Wednesday, April 22, 2015 - 7pm (<a href="#">view the presentation</a>) <a href="#">View the 3rd Barrie Park site plan survey results</a></p> <p>4th Community Meeting (<a href="#">meeting minutes</a>) Wednesday, May 13, 7pm (<a href="#">view the presentation</a>)</p>	<p><a href="#">Final Plans</a></p> <p><a href="#">Final Recommendations</a></p> <p>Completed July 2015</p>
Field Park	<a href="#">Master Plan (2006)</a>	<p>Meeting held October 28, 2014</p> <p><a href="#">View the Presentation</a></p>	Completed January 2015
		<p>Meeting held Feb 19, 2014</p> <ul style="list-style-type: none"> <li>• <a href="#">View the Presentation</a></li> <li>• <a href="#">View Meeting Notes</a></li> <li>• <a href="#">View Survey Results</a></li> </ul>	

Park/Facility Oak Park	Original Master Plan	Meeting held April 23, 2014 Community Meetings	New Master Plan Review
Pools		<ul style="list-style-type: none"> <li>• <a href="#">View the Presentation</a></li> <li>• <a href="#">View 2nd Survey Results</a></li> </ul> <p>Meeting held June 25, 2014</p> <ul style="list-style-type: none"> <li>• <a href="#">View the Presentation</a></li> </ul>	
Longfellow Park	<a href="#">Master Plan (2006)</a>	<p>Meeting held March 18, 2014</p> <p><a href="#">View meeting notes</a></p> <p><a href="#">View the Proposed Plan</a></p> <p><a href="#">View the Presentation</a></p>	Completed April 2014
Fox Park	<a href="#">Master Plan (2006)</a>	<p>Meeting held Feb 18, 2014</p> <p><a href="#">View meeting presentation</a></p> <p><a href="#">View meeting notes</a></p>	Completed April 2014
Carroll Park	<a href="#">Master Plan (2005)</a>	<p>Meeting held Jan 14, 2014</p> <p><a href="#">View meeting presentation</a></p> <p><a href="#">View meeting notes</a></p> <p><a href="#">View Park Board Presentation March 6, 2014</a></p>	Completed March 2014
Maple Park	<a href="#">Master Plan (2007)</a>	<p>Meeting held April 23, 2013</p> <p><a href="#">View meeting presentation</a></p>	Completed June 2013