

## 10.04 - Needs Assessment

*Standard:* The agency shall periodically conduct an assessment of assets and needs to identify existing and projected gaps in service and determine land, facility and service priorities. Need assessments are used to help determine priorities for developing services with the agency. Needs assessments can use a variety of methods to obtain input from the community, including focus groups, advisory boards, forums, and surveys.

*Suggested Evidence of Compliance:* Provide the current needs assessment, describe the procedural steps in conducting the assessment, describe the frequency of updates, and describe the use of the assessment in agency planning.

Informational reference in the *Management of Park and Recreation Agencies*, (2010), 3rd Ed., Chapter 5 - Organization Structure and Administrative Operations, p. 107; Chapter 8 - Recreation Program Planning, pp. 133-134; Chapter 11 - Physical Resource Planning, p. 228.

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### **Agency Evidence of Compliance:**

DPRAC - 5.5.1 Comprehensive Needs Assessment

DPRAC - 5.5.2 Needs Assessment Study to assess and determine the recreation needs and interests of its population

**Agency Self Assessment:** MET

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